

# DRAFT TENDER PAPER (DTP)

## *Institutional Conditions of Contract for EPC Turnkey Projects*

**EMPLOYER / CLIENT:**

Shri Mahalaxmi Jagdamba Sansthan, Koradi, Nagpur

**NAME OF WORK:**

Complete Planning, Architectural Design, Structural Engineering, Procurement, and Construction of the "Sewanand School" Building Complex at Koradi, Nagpur, on a Fixed-Price, Lump-Sum Turnkey Basis.

### 1. SECTION 1: PROJECT OVERVIEW & SCOPE OF WORK

1.1 Intent of Tender: Shri Mahalaxmi Jagdamba Sansthan invites competitive bids for the execution of the Sewanand School Building Project at Koradi, Nagpur. The project shall be awarded on an Engineering, Procurement, and Construction (EPC) Lump-Sum Turnkey basis. This requires a single Contracting entity to bear single-point responsibility for all phases of project development, from concept to final commissioning and operational handover.

#### 1.2 Comprehensive Scope of Work:

- **Engineering & Design:** Topographic surveying, detailed sub-surface geotechnical investigations, structural design analysis (including seismic engineering provisions suitable for Nagpur region), electrical layout engineering, plumbing and sanitary design, HVAC and active ventilation layout, acoustic planning for assembly areas, and landscape/site layout integration.
- **Procurement:** Sourcing, testing, logistics, and supply of all high-grade structural materials (cement, reinforcement steel, ready-mix concrete), institutional-grade internal finishes, specialized doors/windows, electrical distribution equipment, smart classroom infrastructure cabling, plumbing fixtures, and external finishing materials.
- **Construction & Structural Execution:** All civil works including earthwork excavation, deep/shallow foundation systems, reinforced cement concrete (RCC) structural framing, masonry infill, internal and external plastering, comprehensive multi-layered waterproofing (basement, toilets, and terrace), and architectural facade treatment.
- **Infrastructure, MEP & Allied Works:** Complete installation of internal and external electrification networks, backup power provisions (DG set integration), modern lightning protection networks, water supply networks with underground and overhead storage tanks, sewage treatment provisions, active fire hydrant and sprinkler networks conforming to National Building Code (NBC) Part 4 Educational Building standards, storm-water drainage channels, internal walkways, access gates, perimeter security fencing, and comprehensive landscape plantation with outdoor pathway lighting.

## 2. SECTION 2: SINGLE-POINT TURNKEY RESPONSIBILITY & DESIGN LIABILITY

### ★ FRAMED CLAUSE: SCOPE, MANDATES AND DESIGN LIABILITIES

*Clause 2.1 Fixed-Price, Lump-Sum Framework: The total bid price quoted by the Contractor shall be a fixed, immutable, lump-sum amount. This contract price covers all engineering design, planning, statutory documentation, material acquisition, labor, equipment deployment, quality assurance testing, overheads, profits, and all applicable taxes, duties, and levies. No claims for price adjustments, quantity variations, or deviations from preliminary conceptual sketches shall be entertained by the Sansthan.*

*Clause 2.2 Sole Design Liability: The Contractor acknowledges that any conceptual layouts, functional requirements, or preliminary site boundaries provided by the Sansthan or its architectural consultants are solely for illustrative purposes and general guidance. The Contractor bears absolute liability for the accuracy, mathematical correctness, safety, and operational efficiency of all final architectural designs, structural calculations, and Good For Construction (GFC) drawings. Any error, omission, structural deficiency, or functional failure discovered during the design phase, construction phase, or subsequent warranty period shall be rectified solely at the Contractor's risk and cost.*

*Clause 2.3 Structural Safety and Statutory Compliance: The building design must strictly conform to the National Building Code of India (NBC), standard Bureau of Indian Standards (BIS) specifications, and local town planning (NMRDA/NIT) rules. The structural framing must safely accommodate all dead loads, live loads (standard institutional building metrics), wind loads, and seismic forces applicable to Zone-II (Nagpur region).*

## 3. SECTION 3: BIDDER ELIGIBILITY & PRE-QUALIFICATION CRITERIA

Bidders must submit formal proof of meeting the following minimum technical and financial criteria along with their technical bid envelope. Failure to fulfill any criterion will result in immediate disqualification without opening the financial bid.

- **Financial Turnover:** The Bidder must demonstrate a Minimum Average Annual Turnover of at least INR 15 Crores over the last three (3) consecutive financial years, certified by a registered Chartered Accountant with a valid UDIN.
- **Net Worth & Solvency:** The Bidder's net worth must be positive across the preceding three (3) fiscal years. The Bidder must submit a fresh Solvency Certificate issued by a scheduled nationalized/commercial bank for a value not less than INR 5 Crores, dated within 3 months prior to the bid submission deadline.
- **Technical Construction Experience:** The Bidder must have successfully completed and handed over similar/civil construction projects within the last seven (7) years ending on the last day of the month preceding the bid invitation. Similar projects are defined as multi-story institutional complexes, school buildings, universities, or modern commercial office frameworks matching either: (a) Three similar completed works costing  $\geq 40\%$  of the estimate, OR (b) Two similar completed works costing  $\geq 50\%$  of the estimate, OR (c) One similar completed work costing  $\geq 80\%$  of the estimate.
- **Bidder Should have successfully completed at least one building Project of Green Building concept with IGBC Platinum Rating.**

#### 4. SECTION 4: FINANCIAL GUARANTEES, RISK SECURITIES, AND RETENTION

To insulate the Sansthan from financial risk, project abandonment, or structural default, the winning Contractor must strictly adhere to the following security deposit timeline:

- **Earnest Money Deposit (EMD) / Bid Security:** Bidders must submit an EMD equivalent to 0.5% of the estimated cost put to tender via a Demand Draft or Bank Guarantee from a scheduled nationalized bank, drawn in favor of 'Shri Mahalaxmi Jagdamba Sansthan, Koradi'. EMDs of unsuccessful bidders will be refunded within 30 days of the declaration of the responsive L-1 bidder.
- **Performance Bank Guarantee (PBG):** Within fifteen (15) calendar days from the date of issuance of the Letter of Award (LoA), the successful Bidder shall deliver a Performance Bank Guarantee equivalent to 0.5% of the total Contract Value. The PBG must remain valid until sixty (60) days past the scheduled physical project completion date.
- **Retention Money:** A security deduction of 0.5% shall be progressively withheld from the gross value of each running milestone/interim invoice. This accumulated Retention Money shall be released to the Contractor only upon the successful completion and verification of the Defect Liability Period (DLP).

#### 5. SECTION 5: MILESTONE-BASED STAGE PAYMENT STATEMENT (SCHEDULE-H)

Disbursements shall not be computed via daily measurement logs or individual material quantities. Payments shall be released on a fixed percentage basis of the total lump-sum Contract Value upon the absolute, verifiable physical completion of the distinct structural milestones detailed below:

Milestone Stage	Verifiable Physical Milestone / Progress Trigger	Payment Quantum %
Stage 1	Final approval of all Architectural, Structural, and MEP drawings by the Sansthan's Engineer; setting up site offices, labor camps, material storage yards, and mobilizing heavy construction equipment.	5%
Stage 2	Completion of all site clearing, leveling, deep structural excavation, foundation piling/footings, tie beams, and casting of reinforced concrete structures up to the Plinth Level.	15%
Stage 3	Completion of the primary structural skeleton, including all RCC columns, load-bearing shear walls, beam-column junctions, and structural floor/roof slabs across all designated stories of the school building.	35%
Stage 4	Completion of all internal and external brick/block masonry infill walls, primary internal plastering, structural window framing, outer weatherproofing, and initial external facade finishes.	20%

Stage 5	Complete installation and integration of all MEP services: internal conduits, electrical wiring, distribution panels, water and drainage plumbing grids, fire safety lines, smart classroom network pathways, and primary landscaping frameworks.	15%
Stage 6	Successful execution of all performance testing protocols, functional integration trial runs, safety clearance certification (Fire, Electrical, structural compliance), submission of definitive 'As-Built' drawings, and formal handing over of the keys to the Sansthan.	10%

## 6. SECTION 6: LIQUIDATED DAMAGES, TIME EXTENSIONS, AND PROJECT REVIEWS

### ★ FRAMED CLAUSE: CONTRACT TIME FRAME & PENALTY SYSTEM

*Clause 6.1 Project Timeline: The entire work must be completed, tested, and handed over to the Sansthan within a mandatory period of 14 Calendar Months calculated starting from the declared Appointed Date.*

*Clause 6.2 Liquidated Damages (LD) for Delay: Time is the absolute essence of this contract. If the Contractor fails to achieve the final physical completion of the Sewanand School building within the stipulated completion timeframe due to structural delays, inefficiencies, or operational negligence solely attributable to the Contractor, the Contractor shall pay the Sansthan an agreed penalty calculated at the rate of 0.5% of the total Contract Value for every week of delay, or part thereof. The total cumulative amount of Liquidated Damages shall be strictly capped at 10% of the final Contract Value.*

*Clause 6.3 Extension of Time (EoT) Protocol: An Extension of Time without financial penalty shall only be reviewed if the critical path is directly disrupted by: (a) a material delay caused directly by the Sansthan; (b) delays in obtaining mandatory urban statutory clearances; or (c) an officially recognized event of Force Majeure. The Contractor must submit a comprehensive written claim for an EoT within fourteen (14) calendar days of the initiation of the delay, backed by a Critical Path Method (CPM) network analysis.*

## 7. SECTION 7: DEFECT LIABILITY PERIOD (DLP) & WARRANTY CONDITIONS

### ★ FRAMED CLAUSE: 3-YEAR STIPULATED DEFECT LIABILITY

*Clause 7.1 Scope and Duration of DLP: The Contractor shall remain comprehensively liable for the structural integrity, finishing quality, and operational efficiency of the entire school facility for a mandatory Defect Liability Period of 36 Months (3 Years), initiating from the formal date specified on the Final Handover Certificate.*

*Clause 7.2 Rectification Mandate: If any latent structural defects, concrete settlement fissures, material degradation, waterproofing failure, plumbing blockages, or mechanical/electrical subsystem failures manifest during this 36-month window, the Contractor must, at their own corporate expense, complete*

*the repairs within seven (7) business days of receiving a written notice.*

*Clause 7.3 Default Remediation by Third Party: In the event that the Contractor fails, neglects, or refuses to execute necessary rectifications within the stipulated 7-day window, the Sansthan reserves the absolute legal right to engage an external engineering agency to complete the repairs. All actual costs incurred by the Sansthan, compounded by a 15% administrative penalty charge, shall be directly deducted from the Retention Money held by the Trust.*

## **8. SECTION 8: LAWS, CLAIMS, AND DISPUTE RESOLUTION**

**8.1 Governing Law:** This contract, its execution, and all legal relationships stemming from it shall be governed, interpreted, and regulated strictly in accordance with the laws of the Republic of India.

**8.2 Amicable Settlement & Mediation:** In the event of any technical, financial, or contractual dispute, both parties shall first attempt to resolve the issue through mutual, amicable high-level consultation. A formal joint mediation committee comprising senior executives of the Trust and the Contractor's project head shall review the conflict for a period not exceeding thirty (30) days from the formal filing of the dispute notice.

**8.3 Arbitration and Judicial Jurisdiction:** If an amicable resolution cannot be reached within the 30-day mediation window, the dispute shall be formally referred to binding Arbitration under the provisions of the Arbitration and Conciliation Act, 1996. The Arbitral Tribunal shall consist of a Sole Arbitrator mutually agreed upon, or a three-member panel. The official seat and venue for all Arbitration hearings shall be Nagpur, Maharashtra. The language governing the arbitration proceedings shall be English. The courts of Nagpur shall hold exclusive judicial jurisdiction over any legal matters or appeals arising out of this contract.

# ENVELOPE A: TECHNICAL BID FORMAT

## *Standardized Bid Submission Forms for EPC Turnkey Institutional Projects*

Bidders must organize their Technical Bid documentation exactly according to the structure defined below. Prior to evaluation of the Financial Proposal, the Technical Evaluation Committee will audit this Envelope against the minimum mandatory pre-qualification criteria specified in the main tender document.

### 1. Form T-1: Document Submission Checklist

Sl. No.	Document Description	Mandatory Reference	Page Number
1	Letter of Technical Bid Submission (Form T-2)	Appendix A	[ ]
2	Earnest Money Deposit (EMD) / Bid Security instrument	Appendix B	[ ]
3	Power of Attorney authorizing the Lead Signatory	Appendix C	[ ]
4	CA-Certified Financial Turnover & Net Worth Statements (Form T-3)	Appendix D	[ ]
5	Fresh Bank Solvency Certificate from Scheduled Bank	Appendix E	[ ]
6	Technical Experience & Work Completion Certificates (Form T-4)	Appendix F	[ ]
7	Proposed Project Team Key Personnel Resumes (Form T-5)	Appendix G	[ ]
8	Resource Mobilization & Plant/Machinery Capability (Form T-6)	Appendix H	[ ]
9	Site Execution Methodology, QA/QC Plan & Bar Chart / CPM Network	Appendix I	[ ]

## FORM T-2: LETTER OF TECHNICAL BID SUBMISSION

**PROJECT:** EPC Turnkey Construction of Sewanand School Building Complex, Koradi, Nagpur.

**EMPLOYER:** Shri Mahalaxmi Jagdamba Sansthan, Koradi, Nagpur.

*(NOTE: This letter must be printed on the official corporate letterhead of the bidding entity or lead partner of a joint venture. No changes to the core contractual text are permitted.)*

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**To,**

The Board of Trustees,  
Shri Mahalaxmi Jagdamba Sansthan,  
Koradi, Nagpur, Maharashtra.

**SUBJECT: Submission of Technical Bid for the Engineering, Procurement, and Construction (EPC) Turnkey Execution of the Sewanand School Building Complex at Koradi, Nagpur**

Respected Authorities,

1. Having thoroughly examined and understood the complete Draft Tender Paper (DTP), including the Notice Inviting Tender (NIT), General Conditions of Contract, Special Riders, Technical Specifications, Architectural Blueprints, and the Schedule-H Milestone-Based Stage Payment Statement, I/We, the undersigned, hereby submit our Technical Bid. We formally offer to design, engineer, source, construct, complete, test, and hand over the entire project facility on a Fixed-Price, Lump-Sum Turnkey basis in full conformity with the defined Employer's Requirements.

2. I/We submit our proposal without any technical deviations, commercial reservations, or operational conditions. Our absolute commitment to the project is guaranteed by our attached Bid Security / Earnest Money Deposit (EMD) instrument matching 0.5% of the tender estimation, submitted in a separate sealed sub-envelope inside Envelope A:

• Earnest Money Deposit (EMD) Instrument Type: [ ] Demand Draft / [ ] Bank Guarantee

• Instrument Value / Amount: \_\_\_\_\_

- Instrument Number & Issue Date: \_\_\_\_\_
- Name of Issuing Scheduled Nationalized Bank: \_\_\_\_\_

3. I/We explicitly acknowledge and accept single-point contract responsibility as defined in the DTP. We agree that any concept drawings or preliminary data provided by the Sansthan are solely for general layout reference, and that the complete structural safety, architectural design accuracy, town planning compliance (NMRDA/NIT), and functional efficiency of the final school building remain our absolute liability.

4. I/We formally declare that our organization, including its directors, partners, or corporate entities, has not been blacklisted, debarred, or suspended from bidding by any Central/State Public Works Department (PWD), statutory urban development authority, public sector undertaking, or religious trust board within the past five (5) consecutive fiscal years.

5. Should our commercial offer be declared the successful L-1 responsive bid, we solemnly undertake to execute the formal contract agreement and deliver a valid Performance Bank Guarantee (PBG) matching 5% of the gross contract value within fifteen (15) calendar days from the date of receiving the formal Letter of Award (LoA).

6. I/We agree to maintain the legal validity of this technical bid, including our commercial proposal parameters, for a mandatory timeframe of 120 days from the technical bid opening date. The proposal shall remain strictly binding upon us and may be authorized for acceptance at any point prior to the expiration of this window.

*Yours Faithfully,*

**Authorized Signatory Signature:** \_\_\_\_\_

Full Name of Signatory Representative: \_\_\_\_\_

Designation / Title within Bidding Firm: \_\_\_\_\_

Registered Corporate Name of Bidder: \_\_\_\_\_

Primary Head Office Street Address: \_\_\_\_\_

Official Corporate Telephone / Email Contact: \_\_\_\_\_

[Affix Registered Corporate Rubber Stamp / Seal Below:]

#### 4. Form T-6: Mobilization Capabilities (Heavy Plant & Machinery)

Equipment Machinery Type	Minimum Units Req.	Owned	Leased	Operational Status
Automatic Concrete Batching Plant	1 Unit			Active [ ]
Transit Mixers (Heavy Capacity)	3 Units			Active [ ]
Tower Crane / Material Construction Hoist	1 Unit			Active [ ]
Digital Total Station Survey Systems	1 Unit			Active [ ]
Mechanical Excavators (JCB / Heavy Class)	2 Units			Active [ ]
High-Pressure Mobile Concrete Pump	1 Unit			Active [ ]

## FORM FOR EARNEST MONEY DEPOSIT (EMD) / BID SECURITY

<b>PROJECT:</b>	EPC Turnkey Construction of Sewanand School Building Complex, Koradi, Nagpur.
<b>EMPLOYER:</b>	Shri Mahalaxmi Jagdamba Sansthan, Koradi, Nagpur.

Instructions to Bidders: This appendix must contain formal proof of the Earnest Money Deposit (EMD). Bidders may fulfill this requirement by attaching a Bank Guarantee (BG) formulated exactly as per the Standard PWD/Turnkey Proforma below or by enclosing an original Demand Draft (DD) drawn in favor of the Employer. Place a photocopy of the instrument here and enclose the original in the designated sub-envelope.

### 1. Summary of Enclosed Bid Security Instrument

Tender Parameter Field	Bidder's Authenticated Input
Type of Bid Security Enclosed	<input type="checkbox"/> Bank Guarantee (Performa Attached) / <input type="checkbox"/> Demand Draft
Total Instrument Value (INR)	Must match 0.5% of the Tender Estimated Value
Instrument Number & Date of Issue	No: _____ Dated: _____
Issuing Bank & Branch Location	Bank: _____ Branch: _____

## 2. Standard Proforma for Earnest Money Bank Guarantee

(NOTE: To be executed on non-judicial stamp paper of appropriate value as per the Maharashtra Stamp Act, issued by a Scheduled Nationalized Bank.)

WHEREAS M/s. \_\_\_\_\_ (hereinafter called 'the Bidder') intends to submit its technical and financial proposals to Shri Mahalaxmi Jagdamba Sansthan, Koradi, Nagpur (hereinafter called 'the Employer') for the execution of the EPC Turnkey Construction of Sewanand School Building Complex under the Draft Tender Paper (DTP) specifications reference number \_\_\_\_\_.

KNOW ALL MEN by these presents that WE, \_\_\_\_\_ (Name of Bank) having our registered headquarters office at \_\_\_\_\_ (hereinafter called 'the Bank') are bound unto the Employer in the sum of INR \_\_\_\_\_ (in words: \_\_\_\_\_) for which payment will and truly to be made to the said Employer, the Bank binds itself, its successors, and legal assignees by these presents.

THE CONDITIONS of this obligation are such that:

1. If the Bidder withdraws or modifies its Bid during the mandatory period of bid validity (120 days) specified in the \_\_\_\_\_ tender; or
2. If the Bidder, having been notified of the acceptance of its Bid by the Employer during the period of bid validity:
  - (a) Fails or refuses to execute the formalized Contract Agreement within the timeline stipulated in the Letter of \_\_\_\_\_ Award; or
  - (b) Fails or refuses to furnish the mandatory Performance Bank Guarantee (PBG) matching 5% of the contract value.

We, the Bank, undertake to pay the Employer up to the above amount upon receipt of its first written demand, without the Employer having to substantiate its claim, provided that in its demand the Employer will note that the amount claimed by it is due to the occurrence of one or both of the two conditions, specifying the occurred condition \_\_\_\_\_ or \_\_\_\_\_ conditions.

This Guarantee will remain valid and active up to a date 165 days from the Technical Bid opening date (including the 45-day claim buffer window). Any demand in respect thereof must reach the Bank within this validity window.

Signature of Authorized Bank Official: \_\_\_\_\_  
Name & Official Title of Signatory: \_\_\_\_\_  
Bank Core Branch Stamp & Address: \_\_\_\_\_  
Witness Name & Signature: \_\_\_\_\_

### **3. Declaration Verification by the Bidder**

We hereby confirm that the enclosed Bid Security instrument has been sourced through an authorized scheduled nationalized bank in strict compliance with the Maharashtra Stamp Act and the procurement rules of the Sansthan Trust. We acknowledge that if our bid is withdrawn prematurely or if we fail to deliver the requisite Performance Security upon winning the tender, the Sansthan reserves full legal authority to immediately invoke this guarantee or cash the demand draft without further notice.

**Authorized Representative Signature:** \_\_\_\_\_

Full Name & Structural Title: \_\_\_\_\_

Name of Bidding Firm & Corporate Seal: \_\_\_\_\_

## FORM FOR POWER OF ATTORNEY AUTHORIZING THE LEAD SIGNATORY

**PROJECT:** EPC Turnkey Construction of Sewanand School Building Complex, Koradi, Nagpur.

**EMPLOYER:** Shri Mahalaxmi Jagdamba Sansthan, Koradi, Nagpur.

*(INSTRUCTIONS: To be executed on non-judicial stamp paper of appropriate value matching the Maharashtra Stamp Act. To be notarized by a certified Public Notary. If the bidding firm is a partnership or a private limited corporation, attach a copy of the formal Board Resolution authorizing this Power of Attorney.)*

TO ALL TO WHOM THESE PRESENTS SHALL COME, WE, M/s.

\_\_\_\_\_ (Name of the Bidding Contractor / Firm), a corporate entity organized and existing under the laws of India, having our registered headquarters office at

\_\_\_\_\_ (hereinafter called 'the Principal'), do hereby formally, lawfully, and unequivocally constitute, nominate, and appoint:

Mr. / Ms. \_\_\_\_\_, Son / Daughter of \_\_\_\_\_, residing at

\_\_\_\_\_ and currently holding the official executive title / designation of \_\_\_\_\_ within our organization, as our true, legal, and lawful Attorney (hereinafter referred to as the 'Authorized Signatory / Lead Attorney'), to act in the name, place, and stead of the Principal to execute all specific actions defined hereinbelow.

THE PRINCIPAL hereby confers upon the Lead Attorney the administrative power and legal authority to sign, execute, submit, and bind the firm to all necessary technical and financial proposals under the Draft Tender Paper (DTP) reference framework for the EPC Turnkey Construction of Sewanand School Building Complex at Koradi, Nagpur, issued by Shri Mahalaxmi Jagdamba Sansthan.

THE LEAD ATTORNEY is empowered to perform the following binding activities on behalf of the Principal:

1. Digitally or physically sign and authorize all technical evaluation formats, capability schedules, and commercial bid letters;
2. Participate in pre-bid clarification conferences, respond to post-submission queries, and clarify structural designs with the Authority's Engineer;
3. Bind the firm to all contract adjustments, execute the final turnkey agreement, and process security deposits / guarantees;
4. Receive instructions, verify site handovers, sign milestone completion protocols, and legally manage project execution resources.

The Principal hereby declares and affirms that all actions, signatures, settlements, or clarifications executed by the said Lead Attorney by virtue of this Power of Attorney shall be as legally valid, active, and binding upon our corporate firm as if executed directly by the Board of Directors or Chief Executive Partners of the Principal organization.

IN WITNESS WHEREOF, the Principal has caused its corporate common seal to be affixed hereunto and these presents to be signed on this \_\_\_\_\_ day of \_\_\_\_\_ 2026 at \_\_\_\_\_  
(Place).

For and on behalf of the Bidding Firm (The Principal):  
Signature of Authorizing Director / Managing Partner:

\_\_\_\_\_  
Full Name & Title:

\_\_\_\_\_  
Corporate Registration Seal:

ACCEPTED BY THE ATTORNEY:

Signature of the Appointed Lead Attorney:

\_\_\_\_\_  
Full Printed Name:

WITNESS VERIFICATION:

1. Signature & Address:

\_\_\_\_\_  
2. Signature & Address:

-----  
NOTARIAL ATTESTATION PANEL:

Sworn and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 2026. Certified fit as a legal Power of Attorney.

Signature of Public Notary: \_\_\_\_\_ | Registration Expiry:

\_\_\_\_\_  
Official Notarial Seal / Stamp Panel:

## FORM T-3: CA-CERTIFIED FINANCIAL TURNOVER & NET WORTH STATEMENTS

**PROJECT:** EPC Turnkey Construction of Sewanand School Building Complex, Koradi, Nagpur.  
**EMPLOYER:** Shri Mahalaxmi Jagdamba Sansthan, Koradi, Nagpur.

Purpose of Submission: This declaration must be fully completed by the Bidder and authenticated by a registered Chartered Accountant (CA). It serves as definitive verification that the bidding entity possesses the mandatory financial capacity required for this high-value turnkey project, specifically proving an Average Annual Turnover of at least INR 15 Crores and a consistently positive Net Worth over the last three (3) consecutive financial years.

### 1. Audited Financial Performance Summary

Financial Year	Gross Annual Turnover (INR Crores)	Net Worth Value (INR Crores)	Net Worth Status (Positive / Negative)
FY 2023–24			
FY 2024–25			
FY 2025–26			
Three-Year Average		N/A	Must be Positive

**Mandatory Threshold Validation:** Is the 3-Year Average Annual Turnover greater than or equal to INR 15 Crores? [ ] YES [ ] NO

### 2. Scheduled Bank Solvency Declaration

• **Solvency Certificate Certified Value:** INR \_\_\_\_\_ Crores (Minimum Requirement:  $\geq$  INR 5 Crores)

• **Name of Issuing Scheduled Bank & Branch:**

• **Date of Document Issue:** \_\_\_\_\_ (Must be dated within 3 months prior to the bid deadline)

### 3. Statutory Auditor / Chartered Accountant Certification

I/We have thoroughly verified the Audited Balance Sheets, profit & loss statement frameworks, and corporate ledger portfolios of M/s. \_\_\_\_\_  
(Name of the Bidding Contractor / Firm) across the fiscal years designated above.

Based on our exhaustive statutory audit and accounting reviews, we certify that the gross turnovers, asset net worth evaluations, and financial ratios populated on this Form T-3 are mathematically precise, true, and fairly represented.

For and on behalf of (CA Firm Name): \_\_\_\_\_

Signature of the Practicing Auditor: \_\_\_\_\_

Name of the Signing Auditor / Partner: \_\_\_\_\_

Membership Number (ICAI): \_\_\_\_\_

Firm Registration Number (FRN): \_\_\_\_\_

Unique Document Identification Number (UDIN): \_\_\_\_\_

Date: \_\_\_\_\_ | Place: \_\_\_\_\_ | [Professional Stamp & Seal]

#### 4. Formal Declaration by the Bidder

I hereby declare that the financial parameters, gross revenues, and solvency details populating this submission are entirely matching with our statutory filings submitted to the Income Tax Department and the Registrar of Companies (ROC). I explicitly acknowledge that any discrepancy, data mismatch, or inflation discovered during evaluation phases will result in the immediate rejection of our technical envelope and forfeiture of our Earnest Money Deposit (EMD).

**Authorized Signatory Name:** \_\_\_\_\_

Corporate Designation / Title: \_\_\_\_\_

Signature & Official Company Seal: \_\_\_\_\_

## FORM FOR FRESH BANK SOLVENCY CERTIFICATE

**PROJECT:** EPC Turnkey Construction of Sewanand School Building Complex, Koradi, Nagpur.

**EMPLOYER:** Shri Mahalaxmi Jagdamba Sansthan, Koradi, Nagpur.

*(INSTRUCTIONS TO BIDDERS: This certificate must be issued on the official letterhead of a Scheduled Nationalized / Commercial Bank. It must be a 'Fresh' certificate issued within 3 to 6 months prior to the final date of technical bid submission. The financial solvency amount should ideally fulfill or exceed the minimum threshold value specified in the tender data sheet.)*

### BANK SOLVENCY CERTIFICATE

Dispatch / Ref No: \_\_\_\_\_  
 \_\_\_\_\_ 2026

Date of Issue:

To,  
 The Executive Trustees,  
 Shri Mahalaxmi Jagdamba Sansthan,  
 Koradi, Nagpur, Maharashtra.

This is to formally certify that to the best of our knowledge, clinical records, and information accessible to the Bank, M/s.

\_\_\_\_\_  
 (Name of the Bidding Firm / Company), having their main registered corporate office maintained at

\_\_\_\_\_ is a highly respected constituent and a long-standing corporate customer of our banking institution.

As per the verified ledger transactions, current financial exposure limits, and capital assets held under our custody, the corporate entity is considered financially sound, solvent, and capable of managing capital commitments up to a limit of INR \_\_\_\_\_ (in words: Rupees

\_\_\_\_\_) as on this date.

This Solvency Certificate is issued explicitly at the special request of our esteemed constituent for submission to Shri Mahalaxmi Jagdamba Sansthan as part of the technical qualification protocols for the 'EPC Turnkey Construction of Sewanand School Building Complex' project under Tender Ref No:

\_\_\_\_\_.

It is further clarified that this certificate is issued without any financial guarantee, joint liability, or direct risk-sharing obligation binding upon the issuing Bank or any of its signing officers.

For and on behalf of the Issuing Bank:

Signature of Authorized Bank Official: \_\_\_\_\_

Name of the Signatory Officer: \_\_\_\_\_

Official Title / Grade Designation (e.g., Branch Manager): \_\_\_\_\_

Official Signing Employee Code No: \_\_\_\_\_

Bank Core Branch Name & Code: \_\_\_\_\_

Full Communication Address of Branch: \_\_\_\_\_

Official Core Branch Round Seal / Stamp:

**TECHNICAL EXPERIENCE & WORK COMPLETION CERTIFICATES  
(FORM T-4)**

**PROJECT:** EPC Turnkey Construction of Sewanand School Building Complex, Koradi, Nagpur.  
**EMPLOYER:** Shri Mahalaxmi Jagdamba Sansthan, Koradi, Nagpur.

*(INSTRUCTIONS TO BIDDERS: The bidder must populate the matrix in Section 1 with projects of similar magnitude and nature executed over the last five financial years. For every project listed in the summary grid, a formal Work Completion Certificate issued by an officer not below the rank of Executive Engineer / Project Director must be appended in Section 2 using the standard proforma.)*

**1. Technical Experience Summary Matrix (Form T-4)**

Sr.	Project Name & Client Details	Scope of Work / Nature	Execution Period	Final Contract Value
1				
2				
3				

## 2. Standard Proforma for Work Completion Certificate

(NOTE: This certificate must be executed on the official letterhead of the respective Client organization / Employer.)

### WORK COMPLETION CERTIFICATE

Letter Ref No: \_\_\_\_\_  
\_\_\_\_\_

Date of Issue:

This is to certify that M/s.

\_\_\_\_\_ (Name  
of the Contractor) has satisfactorily executed and successfully completed the engineering construction work  
detailed below:

1. Name of the Work:
2. Contract Agreement / Work Order No & Date:
3. Scope of Work & Major Elements Handled:
4. Total Value of Work as per Award (INR):
5. Final Value of Work regularized at Completion (INR):
6. Stipulated Contractual Date of Commencement:
7. Stipulated Contractual Date of Completion:
8. Actual Date of Physical Completion & Handover:
9. Extensions Granted (If any, indicate duration):
10. Performance / Quality Evaluation Rating: [ ] Exemplary / [ ] Very Good / [ ] Satisfactory

#### Certifying Parameters & Quality Declarations:

It is further certified that the contractor has executed the project in full compliance with the engineering designs, technical specifications, safety criteria, and time milestones defined within the main contract agreement. No litigation, penalty for delay, or unrectified structural defects remain outstanding against this contract framework.

This certificate is issued to enable the contractor to fulfill eligibility requirements for upcoming competitive bidding processes.

Signed for and on behalf of the Client Organization:

Signature of Competent Authority: \_\_\_\_\_

Full Name of the Officer: \_\_\_\_\_

Official Designation / Rank: \_\_\_\_\_

Department / Organization Name: \_\_\_\_\_

Contact Telephone / Official Email: \_\_\_\_\_

Official Seal / Stamp of Client Entity:

## FORM T-5: KEY TECHNICAL PERSONNEL RESUMES & ORGANIZATIONAL CHART

**PROJECT:** EPC Turnkey Construction of Sewanand School Building Complex, Koradi, Nagpur.

**EMPLOYER:** Shri Mahalaxmi Jagdamba Sansthan, Koradi, Nagpur.

*(INSTRUCTIONS TO BIDDERS: The bidder must populate the summary table below outlining the core engineering team dedicated to this school project. Following the summary table, a detailed professional CV for each proposed staff member must be included in Section 2, signed by both the employee and the authorized bidding representative.)*

### 1. Key Personnel Resource Deployment Allocation

Proposed Project Role	Name of Staff	Qualification	Years of Relevant Experience
Project Manager / Director		B.E. / B.Tech Civil	
Senior Structural Engineer		M.Tech Structural	
Site Quality Assurance Head		Degree/Diploma Civil	
MEP Infrastructure Coordinator		B.E. Electrical/Mech	
Health, Safety & HSE Officer		Certified Safety Eng	

## 2. Standard Proforma for Technical Staff Curriculum Vitae (CV)

### PROPOSED STAFF CURRICULUM VITAE (CV)

1. Proposed Position for this Tender:
2. Name of the Staff Member:
3. Date of Birth: \_\_\_\_\_ | Nationality:
4. Total Cumulative Professional Experience: \_\_\_\_\_ Years
5. Key Educational Qualifications (Degree, University, and Year of Passing):
  - 
  -
6. Professional Membership / Statutory Licenses (e.g., Council of Architecture / Institution of Engineers):
  -
7. Employment Record Details (List Chronologically over the Past 10 Years):
  - Period: \_\_\_\_\_ to \_\_\_\_\_ | Company / Firm:  
Position Held: \_\_\_\_\_ | Key Duties: \_
  - Period: \_\_\_\_\_ to \_\_\_\_\_ | Company / Firm:  
Position Held: \_\_\_\_\_ | Key Duties:
8. Detailed Institutional / Turnkey Building Projects Managed (Highlight Similar Magnitude):
  - Project Name: \_\_\_\_\_ | Value (INR): \_\_\_\_\_  
Built-up Area (Sq. Ft.): \_\_\_\_\_ | Role Played:
  - Project Name: \_\_\_\_\_ | Value (INR): \_\_\_\_\_  
Built-up Area (Sq. Ft.): \_\_\_\_\_ | Role Played:

### STAFF MEMBER DECLARATION & CONFIRMATION:

I, the undersigned, certify that to the best of my knowledge and technical belief, this CV correctly describes my qualifications, professional history, and project capabilities. I formally confirm that I am available to work on site at Koradi for the entire duration of the Sewanand School project if the contract is awarded to our firm.

Signature of Proposed Staff Member: \_\_\_\_\_ Date:

\_\_\_\_\_

### COUNTER-SIGNATURE OF AUTHORIZED REPRESENTATIVE:

We confirm that the individual profiled above is a full-time employee / committed partner of our organization, and their mobilization plan will be strictly enforced upon project commencement.

Signature of Authorized Signatory: \_\_\_\_\_ Company Stamp:

\_\_\_\_\_

## FORM T-6: RESOURCE MOBILIZATION & PLANT/MACHINERY CAPABILITY

Equipment Machinery Type	Minimum Units Req.	Owned	Leased	Operational Status
Automatic Concrete Batching <b>Plant (60 Cum Plant)</b>	1 Unit			Active [ ]
Transit Mixers (Heavy Capacity)	2 Units			Active [ ]
Tower Crane / Material Construction Hoist	1 Unit			Active [ ]
Digital Total Station Survey Systems	1 Unit			Active [ ]
High-Pressure Mobile Concrete Pump	1 Unit			Active [ ]

APPENDIX I

**SITE EXECUTION METHODOLOGY, QA/QC PLAN & BAR CHART / CPM NETWORK**

**PROJECT:** EPC Turnkey Construction of Sewanand School Building Complex, Koradi, Nagpur.

**EMPLOYER:** Shri Mahalaxmi Jagdamba Sansthan, Koradi, Nagpur.

## 1. Technical Site Execution Methodology

The turnkey execution strategy for the Sewanand School Building Complex employs an integrated structural, architectural, and logistical framework designed to optimize progress while ensuring safety and quality on site. The project will be executed chronologically across the following clear phases:

- **Phase I: Mobilization & Site Setup:** Enclosure of the construction zone using 3-meter-high galvanized steel sheeting. Setup of safe material storage yards, temporary site offices, and the digital reversible concrete batching plant. Detailed digital geospatial survey layout using high-precision Total Stations to benchmark structural baselines.
- **Phase II: Substructure & Foundation:** Excavation to structurally specified hard strata levels, utilizing mechanical backhoe loaders and earth-movers. Extensive anti-termite chemical soil barriers will be applied. Laying of mud mat PCC followed by structural reinforcement cage positioning for footing, pile caps, and grade beams. Concrete pouring utilizing transit mixers and stationary boom pumps.
- **Phase III: RCC Frame Superstructure:** Erection of institutional grade multi-story columns, monolithic beams, and floor slabs. Strict deployment of modern engineered modular shuttering and centering components to guarantee smooth concrete surfaces. Strict bar-bending schedules (BBS) for high-yield Fe500D TMT reinforcement, followed by casting and mandatory curing periods.
- **Phase IV: Architectural Walling & Finishes:** Execution of high-durability external and internal masonry. Fine internal leveling plastering followed by premium weather-proof external paint coatings and traditional stone elements. Precision floor tiling in institutional spaces, corridors, and primary common areas.
- **Phase V: Integrated MEP & Infrastructure Services:** Concurrently scheduled installation of internal electrical conduits, plumbing networks, sanitation systems, and modern fire safety infrastructure. Finishing with advanced campus landscaping, pathway paving, exterior illumination networks, and final testing/commissioning of all mechanical networks.

## 2. Comprehensive QA/QC & Material Testing Matrix

Material / Component	Field Test Mandate	Technical Frequency Protocol	Relevant BIS Code Compliance
Structural Concrete (M25/M30)	Slump Cone Test & Compressive Cube Strength Testing	Minimum 1 set of 6 cubes per 50 Cum of pour or every major structural column shift.	IS 456 & IS 516
TMT Reinforcement Steel	Tensile Strength, Elongation, and Bend/Re-bend testing	1 sample set per diameter specification for every 20 Metric Tons delivered.	IS 1786
Bricks / Autoclaved Blocks	Water Absorption Capacity & Compressive Crushing Strength	Random selection of 20 units for every batch allotment of 50,000 bricks.	IS 3495
Coarse & Fine Aggregates	Sieve Grading Analysis, Silt Content, and Flakiness Index	1 comprehensive laboratory evaluation per 100 Cum of raw source material.	IS 2386
Portland Cement (OPC/PPC)	Initial/Final Setting Time & Standard Consistency tests	1 complete test verification profile for each separate manufacturer batch run.	IS 12269 / IS 1489

### 3. Master Work Schedule & CPM Milestone Tracking

Below is the master operational tracking timeline outlining critical path milestones for the project. Progress tracking updates must be updated using specialized Primavera P6 or MS Project software networks.

ID	Critical Path Activity Description	Start Mon	End Mon	Predecessors	Visual Gantt Bar (12 Mo.)
A1					
A2					
A3					
A4					

### 4. Technical Alignment & Execution Affirmation

**METHODOLOGY & SCHEDULE COMPLIANCE ASSURANCE**

We hereby declare that the Site Execution Methodology, Material Testing QA/QC Plan, and Critical Path Method (CPM) Work Schedule detailed in this Appendix I will be strictly followed to build the Sewanand School Building Complex at Koradi, Nagpur. We guarantee that all engineering works will comply with the Bureau of Indian Standards (BIS) and the specifications set by the Sansthan Trust. Any changes to this schedule will require written approval from the Authority's Engineer.

Authorized Representative Signature: \_\_\_\_\_

Full Printed Name of Signatory: \_\_\_\_\_

Official Title / Corporate Capacity: \_\_\_\_\_

Name of Bidding Firm: \_\_\_\_\_

Corporate Registration Seal / Stamp: